**APPLICATION FOR ANNUAL CERTIFICATE**

**ORIGINAL TEXT IN FRENCH**

APPENDIX 1: SUMMARY SHEET QIFT 7.22

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **QIFT 7.22** | **Back office activities1 for a third party**  |  | From: | To: |  |  |  |  |
|  |  |  |  |  |  |  |
|  | Taxation year covered |  |  | IFC certificate number |  |
|  |
|  | A) If, during the taxation year covered by this application, the IFC carried out back office activities**1** for a **third party**, check the following box: |  |  |  |
|  |  |  |
|  | B) More specifically, indicate for whom such services were carried out by the IFC: |  |
|  | A corporation**2** that operated an international financial centre, **regarding a QIFT** **carried out by such** **IFC**. |  |  |
|  | A corporation, **regarding a financial transaction carried out by a financial corporation3,** and to which at least one of the parties was not a resident of Canada. |  |  |
|  | A person or a trust, **regarding a QIFT carried out by one of these entities** or on behalf of one of them. |  |  |
|  | A corporation, **regarding a damage insurance contract** arising from the operation of a business of the insured and of which at least 90% of the premium was attributable to the realization of a risk outside Canada. |  |  |
|  | A corporation, **regarding a personal insurance contract** arising from the operation of a business of the insured and of which at least 90% of the premium was attributable to the coverage of a non-resident of Canada, or of a resident of Canada expatriated because of his employment abroad. |  |  |
|  | C) List the major clients and specify the back office services provided to each of them by the IFC**4**:  |  |
|  | **Name of client** |  |  |
|  | **Location** |  |  |
|  | **Back office services** |  |
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|  | **Name of client** |  |  |
|  | **Location** |  |  |
|  | **Back office services** |  |
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|  | **Name of client** |  |  |
|  | **Location** |  |  |
|  | **Back office services** |  |
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|  | **Name of client** |  |  |
|  | **Location** |  |  |
|  | **Back office services** |  |
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|  | **Name of client** |  |  |
|  | **Location** |  |  |
|  | **Back office services** |  |
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|  | **Name of client** |  |  |
|  | **Location** |  |  |
|  | **Back office services** |  |
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|  | 1 The expression “back office activities” is defined in section 4 of the Act respecting international financial centres (CQLR, chapter C-8.3).2 The term “corporation” also encompasses the term “partnership”, when applicable.3 The expression “financial corporation” is defined in section 4 of the Act respecting international financial centres (CQLR, chapter C-8.3).4 Indicate the back office activities for which the IFC is applying for certification. |  |
|  |  |

If more space is required, append a document with the additional information and indicate the number of the summary sheet.